

HOOKS HIGH SCHOOL

2008-2009

CAMPUS IMPROVEMENT PLAN

PRINCIPAL
LYNN HOPPER

STRATEGIC CAMPUS IMPROVEMENT COMMITTEE

Lynn Hopper – Principal
Elizabeth Holman – Assistant Principal
Danny Garrett – Assistant Principal
Chris Fountain – Counselor
Roy Ford – Community Representative
Kevin Zaliski – Teacher
Connie Wright – Business Representative
Teresa Fisher -- Teacher
Kay Jackson – Teacher
Teri Sciara -- Teacher
Stacy Pennington -- School Staff
David Lee-Teacher/Principal Intern

CAMPUS INITIATIVES

The purpose of the Hooks High School campus improvement plan is to guide the high school and campus staff in the improvement of student performance for all student groups in order to attain state standards in respect to the academic excellence indicators.

Hooks High School Initiatives

9th Grade Academy

Dual Enrollment Classes

ACT Prep Class

In School TAKS Labs

Disciplinary Alternative Education Placement (DAEP)

Staff Development

Vertical Alignment

Horizontal Alignment

TEKS Timelines/Assessments

On-Line Assessments

CIT Committee for At-Risk students

DATE Grant

AT RISK CRITERIA

HOOKS ISD

- is in pre-kindergarten or grade 1, 2, 3, or 4 and did not perform satisfactorily on a readiness test or assessment instrument administered during the current school year...
- is in grade 5,6,7, 8, 9, 10, 11, or 12 and did not maintain an average equivalent to 70 on a scale of 100 in two or more subjects in the foundation curriculum during a semester in the preceding or current school year or is not maintaining such an average in two or more subjects in the foundation curriculum in the current semester...
- was not advanced from one grade level to the next for one or more school years...
- did not perform satisfactorily on an assessment instrument administered to the student under Subchapter B, Chapter 39, and who has not in the previous or current school year subsequently performed on that instrument or another appropriate instrument at a level equal to at least 110 percent of the level of satisfactory performance on that instrument...
- is pregnant or is a parent...
- has been placed in an alternative education program in accordance with Section 37.007 during the preceding or current school year...
- has been expelled in accordance with Section 37.007 during the preceding or current school year...
- is currently on parole, probation, deferred prosecution, or other conditional release...

- was previously reported through the Public Education Information Management System (PIEMS) to have dropped out of school...
- is a student of limited English proficiency, as defined by Section 29.052
- is in the custody or care of Department of Protective and Regulatory Services or has, during the current school year, been referred to the department by a school official, officer of juvenile court, or law enforcement official
- is homeless, as defined by 42 U.S.C. Section 11302, and its subsequent amendments...
- resided in the preceding school year or resides in the current school year in a residential placement facility in the district, including a detention facility, substance abuse treatment facility, emergency shelter, psychiatric hospital, halfway house, or foster group home

CAMPUS GOAL 1: To maintain a successful program to improve student performance and TAKS scores of all students.

OBJECTIVE 1: 90% passing rate on TAKS tests.

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Identify students who are at-risk of not passing the TAKS test	Counselor	Previous years TAKS scores	August	Failing grade on previous years TAKS test, or a score of less than 110% of the <u>passing score</u> on previous years TAKS test	TAKS scores
Increase instructional time (placement in TAKS remediation courses) for at-risk student not meeting minimum expectations on TAKS tested subject areas Implementation of Principles of Technology class for increased TAKS readines	Computer Lab Instructor Teaching Staff Counselor	TAKS Lab Computers/Programs SCE Funds in support of Title I School-wide Program \$5,000 - .12 Teacher TAKS Remediation Class \$32,000-1 Teacher TAKS- Lab \$5,000 Contracted Services	Annual	6 weeks grade in TAKS Lab	TAKS scores
Continue to monitor progress and implement updates for TAKS, TAKS Accommodated, TAKS Alternative, TAKS Modified	Principal Curriculum Director Campus Assessment Coordinator	Region VIII ESC staff TEA provided information booklets (TAKS, RPTE) State testing manuals	On-going throughout the year per state testing dates	Department meeting reports Sign-in sheets from training sessions Agendas from training sessions	Test scores Procedurally correct test administrations

CAMPUS GOAL 1: To maintain a successful program to improve student performance and TAKS scores of all students.

OBJECTIVE 1: 90% passing rate on TAKS tests.

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Continue to train staff in new assessment guidelines TAKS, TAKS accommodated, TAKS alternative, TAKS modified	Curriculum Director Campus Assessment Coordinator Campus Test Coordinator(s) Principal	Information booklets TEA provided manuals Student Success Initiative (SSI) parent brochures Region VIII ESC	On-going throughout the year per state test schedule	Sign-in sheets from training sessions Agendas from training sessions	Test scores Procedurally correct test administrations
Continue to train staff to disaggregate TAKS, TAKS Accommodated, TAKS Alternative & TAKS Modified Data	Campus Assessment Coordinator Curriculum Director Principal	Region VIII ESC INOVA Data Mgmt. System ADM	On-going February & March Spring, following test sessions	Sign-in sheets from staff development sessions Agendas from staff development sessions	Test results
Continue planning for TAKS assessment with concentration on at-risk students to include teacher training, travel, and supplies	Curriculum Director Assessment Coordinator Principal	TEA publication Title II funds	Workshops as offered Each six weeks	Staff development attendance Benchmark tests Report card grades	Increased awareness of TAKS objectives and strategies needed to improve achievement
Continue TAKS Lab	Principal Counselor Technology Coordinator Lab Instructor	TAKS Lab, TAKS formatted materials, Study Island, A+	School year 2008-2009	Report card grades Benchmark test results Previous year TAKS scores	TAKS scores

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ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Strengthen problem solving strategies in regular education, G/T programs, accelerated instruction, and through dual credit and Pre-AP/AP programs Response To Intervention (RTI)	Principal Teaching Staff	Problem Solving workshops G/T workshops Higher Order Thinking Skills workshops	Training dates as scheduled Weekly lesson plans	Workshop sign-in sheets Lesson plans Principal walk-through Report card grades Benchmark tests	TAKS scores
Identify and monitor business/industry and educational opportunities that are available to Career and Technology Education (C/TE) students; implement strategies that will prepare students for those opportunities	C/TE Teachers C/TE Coordinator Jamye Duffer	C/TE funds – state and federal	School year 2008-2009	Teacher-made assessments based on required skills, industry standards, and TEKS guidelines	TAKS scores Teacher reports LPAC minutes
Continue to utilize CIT teams for intervention strategies in the regular education classroom	Members of CIT Teams Principal Curriculum Director District Assessment Staff	Local and special education funds Dr. Kathy Fad training SCE Funds in support of Title I School-wide Program \$5,000-.12 Teacher Crisis intervention class \$5,000- 12 Teacher Study Skills	On-going CIT team training and meetings as scheduled for 2008-2009	Number of special education referrals Report card grades Failure rate per six-weeks Student action plans Discipline referrals	TAKS scores Number of students identified for special education Discipline reports

CAMPUS GOAL 1: To maintain a successful program to improve student performance and TAKS scores of all students.

OBJECTIVE 1: 90% passing rate on TAKS tests.

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Investigate new teacher mentoring programs	Superintendent Curriculum Director Principal	Local funds	As scheduled for 2008-2009	Staff evaluations and surveys	New teacher evaluations and feedback
Work with teacher to plan, implement, and monitor behavioral intervention strategies for at-risk students	Principal Counselors	CIT teams <u>SCE Funds in support of Title I School-wide Program</u> \$1,000- Supplies	As scheduled for 2008-2009 school year	Discipline referrals Teacher conferences Progress reports	Discipline reports DAEP referrals Annual ARD meetings
Assure proper identification and academic support of at-risk students	Curriculum Director Principal Counselor		As scheduled for 2008-2009 school year	Instructional Leaders meeting agendas Counselor meeting agendas	TAKS scores of at-risk students
Provide materials to support implementation of No Child Left Behind mandates	Principal Curriculum Director	Instructional and training supplies	Quarterly	Benchmark testing	TAKS scores

CAMPUS GOAL 2:

Increase College Acceptance Rate

OBJECTIVE 1:

20% of graduating seniors will be accepted into an institution of higher learning by June of 2009.
 25% of graduating seniors will be accepted into an institution of higher learning by June of 2010.

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Offer an ACT Prep Class to prepare students for the college entrance exam	Teacher	Prep Materials	Fall '08 Spring '09	ACT practice tests will be administered each semester to monitor a student's progress	Students enrolled in the ACT Prep class will score at or above the state average (20+)
Host a college day and a financial award assistance workshop during the fall semester	Fountain	Participating college and universities	Fall '08	Seventy percent of Juniors, Seniors, G/T Students, and Talent Search Students will attend college night	Increased participation of students having contact with colleges and universities participating in the college day and financial assistance workshop
Juniors/Seniors who are eligible are offered the opportunity to take dual enrollment courses in the following: English IV (2 Semesters), Government , College Algebra, Pre-Calculus, US History (2 Semesters), Music Theory	Fountain	Texarkana College College Textbooks	Fall '08 Spring '09	Students will maintain a passing grade in dual enrollment courses each six weeks	Students enrolled in dual enrollment courses will earn high school/college credit

CAMPUS GOAL 3:

Decrease Failure Rate

OBJECTIVE 1:

3% or less failure rate for the 2008-09 school year

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Progress reports will be issued to students who are failing one or more courses after the three week grading period.	All Teachers	Progress report forms	After 3 rd week of every six weeks grading period	A log of student signatures will be maintained to verify receipt of progress report issuance.	The number of students failing one or more courses will decrease to 3% or below for the year.
Parents/guardians will be notified by mail or telephone if their child is failing one or more courses after the three week grading period.	All Teachers	Progress Reports Postage	3 rd week until 6 th week of each 6 week grading period	The number of failing notification letters sent out to parents/guardians will decrease every six weeks grading period.	The number of students failing one or more courses will decrease to 3% or below for the year.
Teachers will maintain a contact log to record contacts made with a parent/guardian of a child who is failing one or more courses	All Teachers	Telephone Postage Parent address listings	Every six weeks	A log of parent/guardian contact made by teachers will be submitted to the administration every six weeks	The number of students failing one or more courses will decrease to 3% or below for the year.

CAMPUS GOAL 3:

Decrease Failure Rate

OBJECTIVE 1:

3% or less failure rate for the 2007-08 school year

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Maintain teacher/student ratio to no more than 25.	Principal	Teachers	August	Reduced failure rate	The number of students failing one or more courses will decrease to 3% or below for the year.
Provide Content Mastery – Individualized help with work will be provided to both special ed. and regular ed. students	Teacher	Resource Teacher/Aide <u>SCE Funds in support of Title I School-wide Program</u> \$14,000- 1 Aide	On-going	Improved student achievement on assignments for those that need individualized help	The number of students failing one or more courses will decrease to 3% or below for the year.
Provide a summer credit recovery program for those students with credit deficiencies	Principal Lab Instructor	Computer Lab A+	June	Reduced % of student entering '09-'10 school year with credit deficiencies	The number of students failing one or more courses will decrease to 3% or below for the year.
Continue to utilize CIT Teams for intervention strategies in the regular education classroom	Members of the CIT Team Principal Curriculum Director District Assessment Staff	Local and special education funds Dr. Kathy Fad training	On-going CIT team training and meetings as scheduled for 2008-2009	Number of special education referrals Report card grades Failure rate per six-weeks Student action plans Discipline referrals	TAKS scores Number of students identified for special education Discipline
Perfect Attendance Incentives	Assistant Principal	\$1,800 per semester	On-going	Attendance records monitored	Attendance records monitored

CAMPUS GOAL 4: We will devise and implement a career education and counseling program that will include all Hooks Students.

OBJECTIVE 1: Continue to build on our career education and counseling program that includes all Hooks High School Students.

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Update the Strategic Campus Committee each year	Principal	Heterogeneous selection of community and educators	Annual Update	Approve draft by principal and campus committee by May	Committee Forum
Continue to provide necessary information to the committee for continued planning and development of a counseling program as recommended by the Guidance Advisory Committee for Texas Public School	Principal	Number of copies needed for all members to have a copy of materials \$30	Spring	Proposal of counseling review by parents and teachers	To assure discussion all members of the committee have full understanding of counseling program
Continue to evaluate the current career education and counseling program for strengths and weaknesses	Campus Committee/Coordinators	Survey System for students, staff, and random parent selection	Spring	Approval of a survey to evaluate career education and counseling program	Results of survey priority responses development

CAMPUS GOAL 4: We will devise and implement a career education and counseling program that will include all Hook's Students

OBJECTIVE 2: Evaluate the School-to-Work Program to ensure that it reflects the needs of the career and technology population on the High School Campus

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Students will be surveyed to determine if the school-to-work program and other instructional programs are meeting their needs.	Principal Counselors	Informal student data Teacher information and counselor information	May	Counselors will meet with all classes before the end of the first semester to survey needs.	Results of need assessment survey
Students will utilize the Career Cruising Interest Inventory software to become more informed in selecting from the career pathways identified by Achieve Texas and offered in our local curriculum	Counselors CTE Director	Career Cruising Software Computer Lab Campus Achieve Texas Guide	February	Each student will have an on-going Career profile and assess code to update their profile from any computer via internet	Results of career pathways selected reflected in course offerings

CAMPUS GOAL 4:

We will devise and implement a career education and counseling program that will include all Hook's Students

OBJECTIVE 3:

Students graduating from Hooks High School will have received individual career/academic counseling

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Graduating seniors will have the opportunities to attend the following: College Campus Visitation Career nights, and job fairs when available	Principal Counselors	College Campus Information Computer Software Information	May	Counselor will survey and report all scholarship offers and career choices	Information gained from Life Track System

CAMPUS GOAL 5:

We will form a lasting partnership with each student and maintain knowledge of his/her progress

OBJECTIVE 1:

Continue our partnership with each student and maintain knowledge of his/her progress

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Life Track	Counselors	Life Track System in Place	Annual update	Inform students of service	Information gained from service
PEIMS Tracking	Counselors	PEIMS report	Annual	PEIMS	PEIMS report

CAMPUS GOAL 6:

We will strategically organize the campus, including instruction and support services to concentrate efforts and resources toward student success

OBJECTIVE 1:

Provide opportunities to involve parents, community members, and area businesses

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Conduct Meet the Teacher Nights, Open House, and other events for all parents and community members	Principal Director of Community Development	Invitations Announcements Posters	As scheduled	Parent and community attendance at school events and activities	Parental involvement and participation
Continue scheduled conferences for parents	Principal Teaching Staff	Local funds	Conferences as scheduled per campus	Parent sign-in sheets Report card grades	Parental participation
Promote the district website and websites of individual teachers	Principal Technology Coordinator	Local funds Teacher training for creating individual websites	School year 2008-2009	Notes informing community of websites	Increase in the hits to HISD website Increased hits to teacher websites
Increase parental involvement through scheduled parent informational meetings highlighting testing requirements, graduation plan, and college scholarship information	Counselors Director of Community Development Principal	TEA brochures District handouts	As scheduled 2008-2009	Meeting agendas Attendance rosters	Attendance rosters Graduation rate TAKS scores
Continue to inform parents and community of TAKS requirements	Principal Director of Community Development Campus Assessment Coordinator	TEA brochures, campus/district newsletters, and campus and district website PR Express	As scheduled	Benchmark test results	TAKS scores

CAMPUS GOAL 6: We will strategically organize the campus, including instruction and support services to concentrate efforts and resources toward student success

OBJECTIVE 2: Provide a safe and secure environment for all students at Hooks High School

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Continue implementation of campus discipline policies and the Student Code of Conduct	Principal All staff	Campus handbooks Student Code of Conduct All staff District website	Each six weeks Update as laws change	Discipline referrals Parent and student signed receipt of campus handbook, including the Student Code of Conduct	Discipline reports
Develop appropriate strategies, CHAMPS to reward positive behavior and provide consequences for violations of the Student Code of Conduct	Principal Teachers Campus Intervention Teams	Campus Site Council Principals Teachers CIT Team	Each six weeks	Discipline referrals	Discipline reports
Continue to support students with behavioral challenges	Principal	Special Education funds CIT Teams IEP teams Crisis Prevention and Intervention strategies	School year 2008-2009	IEP documents On-Campus Suspension (OCS) referrals District Alternative Education Placement (DAEP) referrals	Annual review of student IEP's Staffing reports Discipline reports

CAMPUS GOAL 6:

We will strategically organize the campus, including instruction and support services to concentrate efforts and resources toward student success

OBJECTIVE 2:

Provide a safe and secure environment for all students at Hooks High School

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Provide Disciplinary alternative Education Program (DAEP) and on-campus suspension for students who violate student Code of Conduct	Principal	SCE Funds in support of Title I School-wide Program \$17,000- DAEP	Each six weeks	DAEP referrals	Discipline reports
Provide an Emergency Management Plan and training to all staff members	Principal Maintenance Director	Local funds	Fall 2007	Roster of training Campus drills	Preparedness for emergency
Implementation of drug curriculum	Principal	Local funds Region VIII ESC DARE, grade 5	Red Ribbon Week Sessions as scheduled 2008-2009	Student participation and teacher evaluations	2008-2009 District offense report
Provide teacher/staff training for the support of, and/or identification of student(s) who may be affected by harassment, bullying, or date violence	Principal Counselor Curriculum Director	Local funds Region VIII ESC workshop Various visual postings	On-going	Student survey Discipline referrals	Results of student survey Annual discipline reports
District Identification Badge Campus Parking Permit	Principal Technology Coordinator Assistant Principal	Local Funds	On-going	District Population Campus Licensed Drivers	Active District Rosters

CAMPUS GOAL 6:

We will strategically organize the district, including instruction and support services to concentrate efforts and resources toward student success

OBJECTIVE 3:

Address targeted academic, social and emotional needs of special populations as identified through Comprehensive needs assessment including but not limited to special education, gifted and talented, 504, title, At-Risk, dyslexia, LEP, and other accelerated learners

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Counseling services will continue to be offered to all students	Principal, Counselors	Student data Teacher Input Laptop Computers	May	Counselor documentation	End of year reports
All LEP Students will be screened for Language Proficiency annually as well as TAKS and TELPAS	LPAC Committee Counselors	Norm-reference Achievement testing School Ability Testing for non-verbal OSLAT 7, TELPAS, TAKS Spanish	Annual Update	Testing results	Identification of LEP level for placement or existing from program
LEP students will receive norm-reference testing in home language if deemed necessary to identify percentiles of achievement	LPAC Committee	Appropriate language test	Spring	Testing Results	Documentation of test
Provide guidance counseling appropriate for multicultural students and parents	Counselors	Proposal of counseling review by parents and teachers	May	Student group forum	End of year summation

CAMPUS GOAL 6:

We will strategically organize the district, including instruction and support services to concentrate efforts and resources toward student success

OBJECTIVE 4:

Provide and maintain a highly qualified teaching staff.

ACTIVITIES	PERSON RESPONSIBLE	RESOURCES NEEDED	TIME LINE	EVALUATION	
				FORMATIVE	SUMMATIVE
Recruit, hire (whenever possible) and retain only teachers that meet the highly-qualified standard of NCLB	Principal Superintendent	Quality applicants College/university information regarding recent graduates Information from Alternative Certification Programs Competitive Salaries	On-going	Records identifying teachers who meet the highly qualified standard	Increase in the overall number of teachers who meet the highly qualified standard

Total FTE's

Teachers 1.36

Aides 1.0

SCE Funds in support of Title I School-wide Program \$84,000